**PhD EXTENSION CAS REQUEST FORM**

**This request form is for PhD students who have been given more time to complete their programme of study. Please submit, by email to the** [**International Student Support Team**](mailto:infoandadvice@strath.ac.uk?subject=PhD%20CAS%20Request%20Form) **who will endeavour to issue your CAS within 5 working days. Please attach:**

* **a copy of your passport**
* **a valid** [**UKVI share code**](https://www.gov.uk/view-prove-immigration-status)
* **confirmation of** [**extension to maximum period of study**](https://www.strath.ac.uk/studentlifecycle/downloadsforstudents/)**; this is the date we will use as the new course end date so please discuss this carefully with your supervisor**
* **ATAS if your course requires it** [**https://www.academic-technology-approval.service.gov.uk/**](https://www.academic-technology-approval.service.gov.uk/)

**We will not be able to issue you with a CAS without the items listed above.**

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| ***Student Personal Details – to be completed by student (must match passport)*** | | | | |
| **Reg no:** | **First name:** | | | **Family name:** |
| **BRP expiry date: dd/mm/yyyy** | **Passport number:** | | | **Passport expiry date: dd/mm/yyyy** |
| **Original course start date: 01/mm/yyyy** | | **End date of approved maximum duration of study dd/mm/yyyy** | | |
| **Department:** | | |  | |
| **Course title:** | | | **ATAS CAH3 code** | |
| ***I confirm the details above are correct and that I have given you details of any previous RESEARCH level study in the UK***  ***Signed (student)*** | | | | |

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| ***Ask your supervisor to complete this section If you have already submitted your thesis and you require more time for your viva and/or corrections. PLEASE NOTE THAT REQUESTING MORE TIME FOR GRADUATION IS NOT PERMITTED.*** | |
| **Supervisor name:** | **Telephone extension:** |
| **Please confirm the ACADEMIC grounds for the extension and any other relevant information:** | |
| **Signed (supervisor or delegate) Date: dd/mm/yyyy** | **Departmental stamp:** |

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| ***Office use only*** | ***UKVI evidence code: RENEWAL*** | ***Previous level: SAME*** |
| ***New CAS start date:***  **dd/mm/yyyy** | ***New CAS end date:***  **dd/mm/yyyy** | ***Sponsor note:***  ***‘Actual course start date* dd/mm/yyyy*’*** |
| ***Fees due and paid for current year:***  ***£ /£*** | ***ATAS required?*** | ***Cap?:*** |
| ***CAS authorised by:*** | | ***Date:* dd/mm/yyyy** |