



# Annual Procurement Report 1<sup>st</sup> August 2022 – 31<sup>st</sup> July 2023



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Procurement

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# 1 Introduction

The University of Strathclyde ('the University') is a Higher Education establishment based in the centre of the City of Glasgow, which employs over 4,400 staff and has an annual turnover of 487 million with an approximate non-pay expenditure of £128 million annually.

More than two hundred years after its foundation in 1796, the University continues to provide a positive contribution to society which is both broad and deep.

Established as 'a place of useful learning' – with a mission to make the world better-educated, prosperous, healthy, fair and secure – we continue to live by our socially-progressive values today.

We have grown our partnerships with business and industry to accelerate and amplify innovation and to boost societal advancement and economic growth in our city, our country and beyond.

We have invested in our campus to deliver a first-class experience for our increasingly international student body, while continuing our journey to 'net-zero', mindful of sustainability and the urgent need to reduce humankind's impact on our planet.

With the support from such a progressive and innovative organisation, investment in University Procurement has allowed the team to grow from strength to strength in numbers and in experience. This has been crucial to ensure the effective and compliant delivery of regulated procurements including the capital investments reported in this period and ongoing.

The University Procurement team were recognised at the Procurement Government Opportunities (GO) Awards. Winning overall in the National Awards 22/23 held in July 2023 in the category of Best Net Zero Initiative and the 2023/2024 Scottish Awards in the category of Sustainable Procurement. The team were also finalists in the categories of Collaborative Procurement, Procurement Delivery and our Deputy Head of Procurement was a finalist in the individual award for Procurement People of tomorrow.

The Procurement Reform (Scotland) Act 2014 ('the Act'), requires 'public sector contracting authorities' with regulated procurement activity of £5 million or more per annum to produce a Procurement Strategy and action plan annually, and subsequently to produce an Annual Procurement Report after the end of each financial year. For the purposes of the Act, the University of Strathclyde is a public sector contracting authority. An Annual Procurement Report reviews the contracting authority's regulated procurement activities against its Annual Procurement strategy.

Accordingly, the University is pleased to publish our sixth annual procurement report covering the period 1st August 2022 to 31st July 2023.

The content of the report covers all Regulated Procurements completed during the period and details how these have supported the objectives of the action plan contained within the University Procurement Strategy.

The key action plan progress is outlined below:

<i>Stakeholder Engagement</i>	<p>A category management approach has been taken across the University with key contact personnel identified for communications. Regular meetings with senior stakeholders are established and a procurement awareness training video was launched in 2021 on the procurement webpages. Further training is delivered to identified target audiences as required. Some Departments have recognised the measurable benefits of dedicate procurement resource and now fund dedicated or temporary resource within the central team.</p>
<i>Management Information</i>	<p>Our externally facing contracts register is kept up to date, contracted spend increases year on year, with management reports now agreed for distribution on a quarterly basis to focus on improvement. A procurement toolkit with template documents is in use and updated as required.</p>
<i>Sustainable Measures</i>	<p>The University's Sustainable Procurement Strategy, Modern Slavery Statement, Annual Procurement Strategy, Supplier Code of Conduct and Socio-Economic and Community Benefits strategy are all available through the University's web pages and where appropriate embedded in tenders along with Fair Work First and ethical labour requirements. Suppliers are requested to advise when tendering, on the steps their organisation is taking within their operations to ensure that the net Zero targets of the University and Scottish Government are being met.</p>
<i>Procedures and Practices</i>	<p>All regulated Procurements have a contract strategy to determine the best route to market for each contract. Annual expenditure analysis including the cycle for review and retender is managed by category managers. Contract management process is applied on a proportionate basis. Savings and benefits identified and reported in line with the Scottish Governments procurement benefits tracking model.</p>
<i>Procure to Pay (P2P)</i>	<p>P2P is considered as part of every contract strategy and the most efficient payment method for the contract. University procurement has ownership of the supplier master files on the University's financial management system. A 'No Purchase Order No Payment' policy is upheld in line with the University's financial regulations, and non-essential routes for requests for payment without a Purchase Order have been limited to exceptions only.</p>
<i>Collaboration</i>	<p>All appropriate collaborative frameworks are utilised. The team sit on collaborative forums and approximately 49.27% of the University's third party spend went through collaborative agreements, based on FY 22/23. This is an increase from last year's figure which reflects the collaborative spend that was tendered through frameworks and other collaborative arrangements established by the University.</p>

This annual report has been noted by the University's Executive Team at their meeting on 20<sup>th</sup> December 2023

Sponsored by Lucy Noble, Chief Financial Officer

## 2 Summary of Regulated Procurement

Section 18(2)(a) of the Procurement Reform (Scotland) Act 2014 requires organisations to include: “a summary of the Regulated Procurements that have been completed during the year covered by the report”.

Regulated Procurement refers to any procurement above £50,000 for goods and services or £2,000,000 for works. A regulated procurement is completed when the award notice is published or where the procurement process otherwise comes to an end. Regulated procurements can refer to new contracts and framework agreements but also to mini-competitions and call offs from existing framework agreements.

Over the period, the University has awarded a total of 174 Regulated Procurements at a potential value of circa £100.2 million.

Section 9 of the Procurement Reform (Scotland) Act 2014 details the sustainable procurement duty and in particular the facilitation of the involvement of small and medium sized enterprises. During the period circa £65 million of the £128 million third party spend was with SME's. Of the 174 contracts awarded during the period, 99 of these were awarded to SMEs. A record of our progress in contracting with SMEs is displayed in figure 1 below.

During the period, University Procurement have also created contracts through quick quoting or utilising available framework agreements from the collaborative bodies for example, Advanced Procurement Universities and Colleges (APUC), Scotland Excel, Crown Commercial Services or Scottish Government and existing University frameworks to create non-regulated spend contracts. A record of our collaborative contracting activities is also displayed below in figure 1.

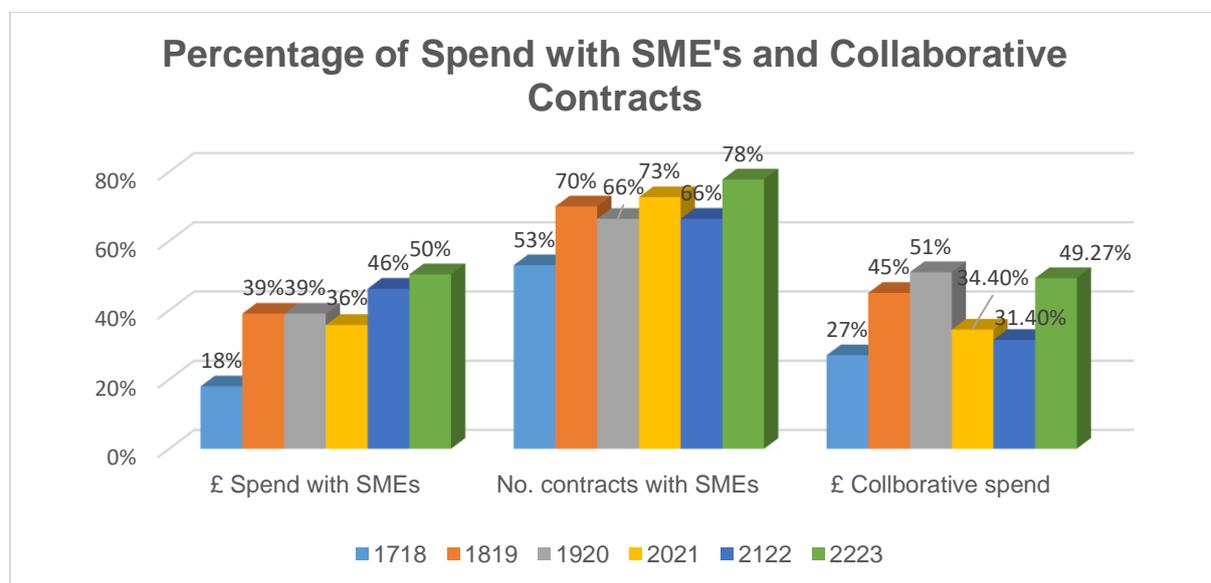


Figure 1

The University is committed to working with our suppliers to encourage fair working practices and all tendered contracts include an appendix to record details from our suppliers. In contracts awarded during this period 37 suppliers have committed to paying the real living wage and 21 are accredited real living wage employers. The progress and success of our activities is displayed below in figure 2.

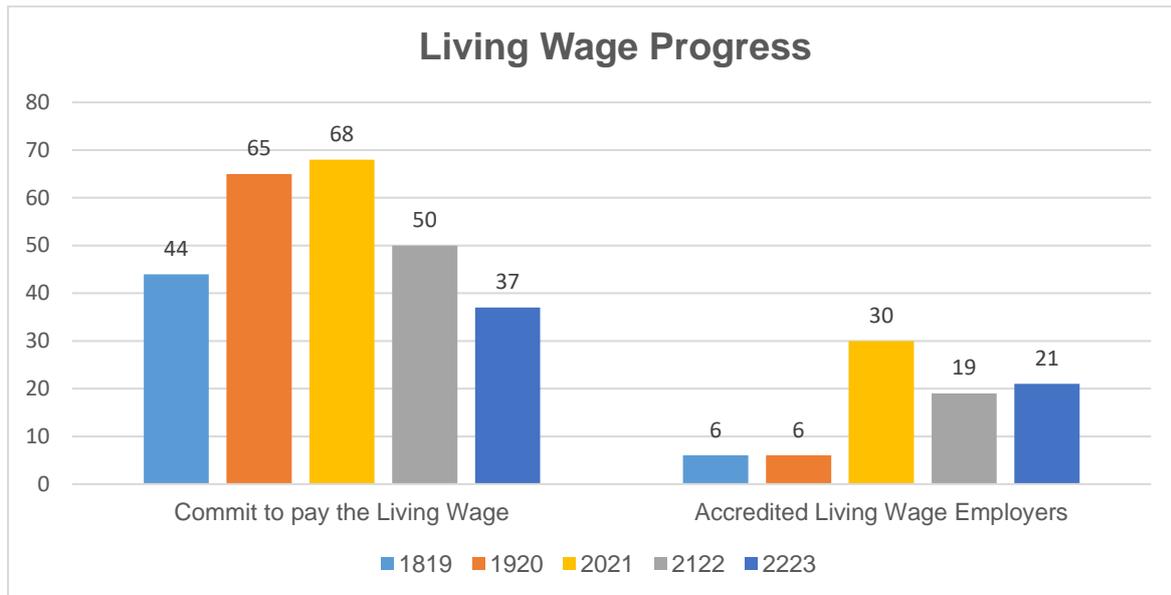


figure 2

Appendix 1 shows a full list of the individual procurements completed. There were also some instances where Regulation 33, negotiated procedure without prior publication or Regulation 15, Research and Development Services of the Public Contracts (Scotland) Regulations 2015 were utilised after assessment and approval.

### 3 Review of Regulated Procurement Compliance

Section 17 of the Procurement Reform (Scotland) Act 2014 requires that Regulated Procurements be carried out in accordance with the organisation's procurement strategy, so far as reasonably practical. Section 18(2) states that an annual procurement report must include, at 18(2)(b), "a review of whether those procurements complied with the authority's procurement strategy" and, at 18(2)(c), "to the extent that any Regulated Procurements did not comply, a statement of how the University intends to ensure that future Regulated Procurements do comply".

Further details on the requirements within the Act can be found in Appendix 2.

The University's [Procurement Strategy 2022-2023](#) sets out how regulated procurement is intended to be undertaken in compliance with the act and supports the [University's Strategic Plan 2020-2025](#). It also sets out the strategic institutional approach to procurement within a challenging economic, legislative and regulatory environment, including support for University policies.

The Procurement Strategy 2022-2023 and updated action plan was approved by the Chief Financial Officer on behalf of the University's Executive team in November 2022. This included an update to reflect the progress made against the objectives and included additional measures in response to the climate emergency and the Scottish Public Procurement Priorities.

Regulated Procurements are undertaken with consideration of World Trade Organisation's (WTO) Government Procurement Agreement (GPA) principles of non-discrimination, transparency and procedural fairness.

The relevant legislation and the University's internal rules governing procurement activity are followed and this is all supported by a comprehensive procurement toolkit containing templates and supporting documents, which are aligned with the Scottish Government's Procurement Journey.

The University is committed to ensuring that suppliers are paid within 30 days or less. The procurement team work closely with the accounts payable team within finance to improve payment processes across all contracts.

A 'No PO No Payment' policy is upheld and all suppliers are encouraged to deliver electronic invoices directly to accounts payable to support paperless, timeous and efficient payment processes.

## 3.1 Audit and Compliance

### External and Internal Audit

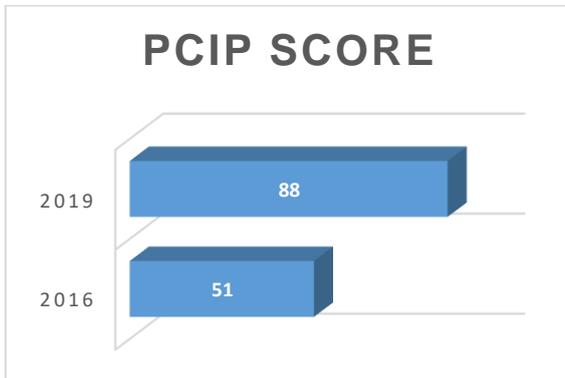


figure 3

The University Procurement team were independently assessed under the Scottish Government's Procurement Commercial Improvement Programme (PCIP) in October 2019 and achieved a score of 88%. This rating sits in the upper half of the F1 performance band and shows improved performance of 37% on the previous assessment score from 2016.

Overall the Procurement Team's effectiveness and activities have increased producing a significant rise in regulated procurements and the social impact from these activities.

In July 2020 the University's Internal Audit Service (IAS) undertook an assessment which involved reviewing the University Procurement's tendering procedures in relation to Scottish and EU legislation with specific focus on the processes in place to evaluate tenders and provide feedback to unsuccessful tender candidates.

The purpose of this audit was to provide management with assurance that goods, services, and works which meet the relevant thresholds for tendering procedures to be used, have been procured in accordance with the University's policies and procedures, taking cognisance of other relevant external guidance.

The Head of IAS's review returned the overall evaluation for this review as "Substantial Assurance", stating, "*this is the highest return meaning controls are robust and well managed. Risk governance and control procedures are effective in supporting delivery of any related objectives. Any exposure to potential weakness is low and materiality of any consequent risk is negligible.*"

A review of the University's Arrangements for Contract Management was undertaken and presented to the Audit and Risk Committee in May 2021. This report provided a return of "reasonable assurance" with no high risks identified. The risks that were identified focused on areas where devolved contract management was in place, the report further noted that where the University Procurement played a critical role in the Contract management process, there were identifiable tangible and intangible benefits delivered to the University. The report also recognised that resource does not allow for full contract and supplier management coverage by University Procurement.

In 2023 Procurement Team launched Contract and Supplier Management Guidance across the University, providing a contract tiering tool to ascertain the level and frequency of management requirement as well as defining the role and responsibilities of contract managers against each contract.

### Compliance

Our review of the Regulated Procurements was completed and our update to the Procurement Strategy 2022-2023 has identified some areas for improvement as follows:

- Continue to develop relationships with our stakeholders by providing innovative procurement solutions to support delivery of their contracts.
- Continue to promote the available Procurement awareness training which is embedded on the procurement web pages to broaden access for stakeholders. Focus on the delivery of targeted departmental training as required.
- Embed requirements to maximise social, economic, and environmental outcomes through contracting activities.
- Work closely with our colleagues in Sustainable Strathclyde to target specific categories and subsequent contracts to secure reductions in CO<sub>2</sub>.
- Encourage the suppliers we spend with to register with EcoVadis to measure and monitor sustainability in our supply chains.
- Further develop reporting mechanisms that drive compliance in our procurement activity for internal and external distribution.
- Produce and publish University wide guidance to support effective contract and supplier management across all relevant contracts
- Develop further benefits through efficient P2P mechanisms.
- Support staff development and continue to align with the Scottish Governments National Procurement Development Framework.

### 3.2 Improvements and Efficiency Return

The Scottish Funding Council (SFC) requests efficiency savings are returned on an annual basis. Procurement have returned the values in figure 4 with steady or increased results year on year. Results in this area are affected by the number and value of contracts awarded year on year. Larger savings typically occur when major construction projects or framework are awarded.

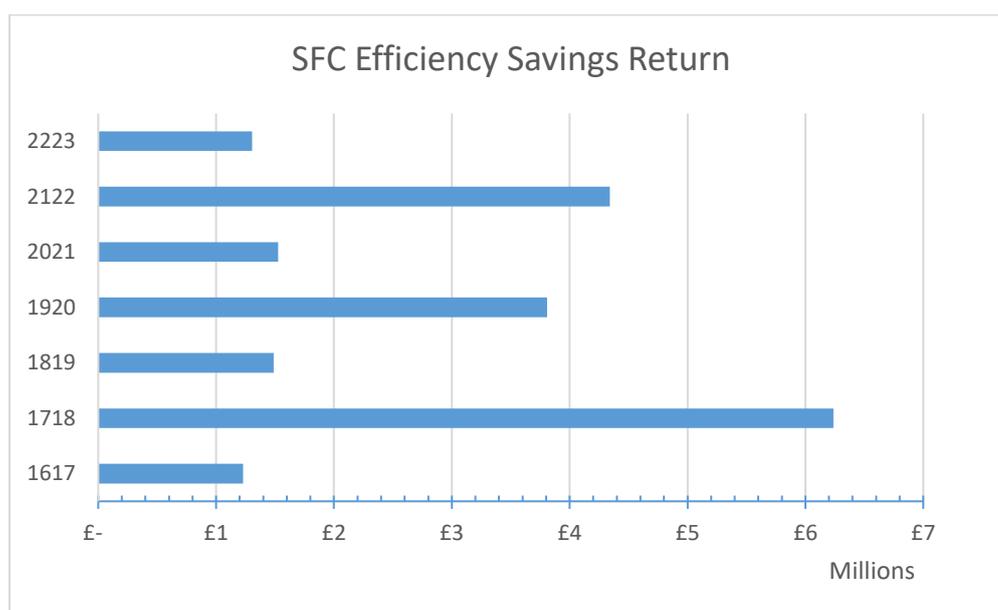


figure 4

## Climate change and Carbon Footprint

The University continues to acknowledge that its procurement activities have an impact on the environment, society and the economy. The procurement team are focused on developing contract strategies that minimise or reduce negative impacts on the environment.

The contract strategy used for all regulated procurements was refreshed during 2021 to require procurement professionals within the University Procurement to outline how this procurement will comply with the climate change duties. The 4 aims of this section of the strategy are as below:

Aim 1: Tackle climate change and reduce resource use

Aim 2: Be socially responsible

Aim 3: Collaborate with others to embed sustainability across the institution

Aim 4: Share learning and knowledge to help ensure continuous improvement

In the majority of tenders for large scale contracts, University Procurement seek to generate innovations in the use of supply chain management for all materials used in production of the equipment, as well as production techniques, in order to minimise impacts upon the environment and actively consider energy consumption of the equipment in the tender process. The team use the award criteria to actively score suppliers on their management of essential elements including but not limited to product lifecycle, delivery maximisation, energy consumption, waste products and decommissioning. In 2023 the University Procurement worked with colleagues in Sustainable Strathclyde, the University's driving force on sustainability and carbon reduction, to develop category specific sustainability questions focussing on the aforementioned elements.

Outlined below are a few examples of contractual requirements and successful outcomes.

### **Equipment Contracts**

Our contract for the **Supply and Delivery of Freezers** for labs demonstrated energy savings of more than 78800kWh per annum when compared to existing equipment, resulting in a financial saving of circa £25,000 per annum in energy consumption. This saving was achieved by working with the teams across the University to ensure the specification had a clear focus on carbon reduction together with the whole life cost assessment.

### **Service Contracts**

Our supplier of **Data cabling and Associated Services** rates in the top 1% of the most ethical companies by Eco-Vadis. Through this contract the supplier offers reduced packing and assurances that plastics do not contain halogen-containing polymers and the use of electric fleet when travelling to the University.

Our newly awarded **Travel Management** contract includes provisions to ensure that bookers obtain detailed carbon information (including details on individual carriers) on each journey, allowing carbon consideration to factor into the purchasing decision. Further developments will ensure that this information is also provided for hotels and car hire services. Whilst Carbon reporting is a key element of this contract, carbon consideration prior to booking is the key element to reducing carbon. University Procurement has a dedicated Contract Manager who will work both internally and externally with the TMC to measure and monitor carbon trajectory and trends and seek to reduce our carbon impact through travel.

The supplier awarded our contract for **Facilities Management** across our satellite centres holds Platinum status in the Sustainable Facilities Management Index (SFMI). Contract management will be key in driving sustainable outcomes through this contract. At the commencement of the contract supply chain environmental commitments were agreed. Each partners' environmental compliance and performance shall be discussed and reviewed during contract management meetings. The supplier is a founding FM partner of the Supply Chain Sustainability School and uses the resources on offer to support and develop their supply chain.

### **Construction Projects**

2023 saw the completion and handover of flagship facility, the **National Manufacturing Institute for Scotland**, the first Carbon Neutral facility in operation of its scale in Scotland.

Sustainability was a fundamental part of the "baked in" specification for this project. This was also accompanied by the inclusion of social and economic requirements such as payment of living wage, community benefits and fair work.

17.5% of the award criteria for this contract focussed on sustainable measures. The resulting contract delivered:

- Net Zero (Regulated) Energy. By using clean heat and power, the development will reduce emissions taxation risk (UK Emissions Trading Scheme) by circa 391,335kgCO<sub>2</sub>/annum.
- Urban realm that includes sustainable drainage and rain garden features with 100,000 litre rainwater harvesting storage unit for non-potable water use.
- A Glulam Frame on part of the building, saving ca. 700T of embodied carbon compared to steel with a green roof was installed in the Glulam section.
- 3,017m<sup>2</sup> of solar PV coverage using 1,621 panels



University Procurement was recognised in the 23/24 Government Opportunities Awards (Scotland) for the procurement of the **National Manufacturing Institute for Scotland**, winning overall in the category of Sustainable Procurement.



## 4 Community Benefit Summary

Section 18(2)(d) of the Procurement Reform (Scotland) Act 2014 states that it is mandatory for an annual procurement report to include “a summary of any Community Benefit requirements imposed as part of a regulated procurement that were fulfilled during the year covered by the report”. Section 25 of the Procurement Reform (Scotland) Act 2014 mandates that all contracting authorities “must consider whether to impose Community Benefit requirements as part of the procurement” when the estimated contract value is greater than or equal to £4,000,000.

However, Community Benefits are a key objective of the University’s Procurement Strategy and [Socio Economic and Community Benefit Impact Strategy \(the ‘Strathclyde Commitment’\)](#), which states that Community Benefits will be formally considered where it is appropriate and proportionate to do so where the total contract is above the value noted below:

- goods and services contracts with an estimated value greater than £50,000
- works contracts with an estimated value greater than £2,000,000

The values of the ‘Strathclyde Commitment’ are in line with the University’s overarching values and include:

- **People-oriented:** Suppliers will be encouraged and evaluated to provide benefits that will provide opportunities for Strathclyde students, that will support and invest in their development.
- **Bold:** The ‘Strathclyde Commitment’ will take the mandatory legislation and develop it into a benefit for the organisation. Challenging the boundaries of standard contracts to add value for our students.
- **Innovative:** A Higher Education focus has been applied to the Community Benefits options offered to suppliers that will encourage them to come forward with creative and new ideas on what can be delivered for the University.
- **Collaborative:** The ‘Strathclyde Commitment’ is a collaboration between procurement and the sustainability team. It is intended to widen this to a collaborative forum which will encompass stakeholders within the University and the wider community to produce tangible benefits.
- **Ambitious:** Adopting this consistent approach will be an ambitious step for the University as the Higher and Further education sector has limited published use of this practice. Community Benefits will be included in all appropriate contracts where it is proportionate to do so.

Appendix 3 provides full details of Community Benefit’s secured and delivered during the period.



This commitment includes taking the opportunity to include a range of community based benefits as a result of procurement activity. This is achieved through the inclusion of specific clauses within procured contracts known as, the 'Strathclyde Commitment' clauses.

Figure 5 below shows the year-on-year accumulation of Community Benefits, both secured and delivered annually. The high volumes in AY 19/20 were attributed to the volume of capital projects being delivered and it is recognised that there has been less opportunity to deliver community benefits during the lockdown months of the pandemic. During 2023 University Procurement established the Community Benefits Working Group. This group is made up of colleagues from Procurement, Sustainability, Education Enhancement, Widening Access and Careers and Employability Enhancement. The role of the group is to ensure targeted benefits are sought through our tendering activity and that secured benefits are delivered in the most effective manner.

A high number of benefits secured in FY2122 shall be delivered over the lifespan of contracts which in some instances shall be 4 years.

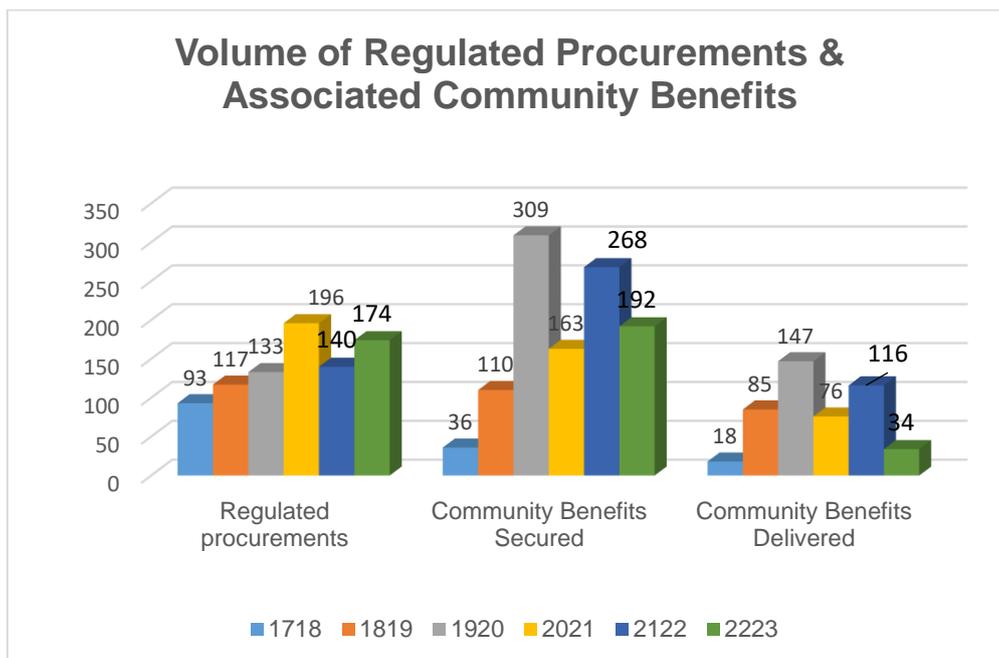


figure 5

## **Key Community Benefit outcomes to report**

The University has an ambitious capital investment plan and the procurement team works with contractors to facilitate opportunities for community benefits and social impact opportunities including supported businesses and third sector organisations where possible.

After contract completion, The Fraser of Allander Institute will complete a Socio-Economic Impact assessment on the delivery of the project.

The full reports can be found on the University website [here](#).

University Procurement strive to secure Community Benefits across all of our contracts including the provision of goods and services which are areas less recognised for the delivery of significant benefits. Progress is being made in these areas with results detailed below. These examples show the benefits that can be achieved by ensuring a considered and wider reaching approach to Community Benefits and engaging with markets to understand possibilities.

## **Provision of Facilities Management Services for NMIS & PNDC**

This contract included the delivery of community benefits as a scored evaluation criterion to encourage bidders to consider the impact that could be made through the delivery of this high value, long term contract. The final contract contained significant benefits including:

- 10 short term student apprenticeships
- 10 individual work experience placements
- 2 student mentoring programmes
- 10 Industry awareness days
- 10 careers events
- Commitment to support 3 community projects
- Student engagements sessions
- Workplace tours
- Recruitment support sessions
- 5x 10 week internships
- 10 work trials and interview sessions
- 5 Work experience placements for over 16-year-olds
- School mentoring programmes with 5 individual schools

## **Provision of Data Cabling Installation and Associated Services**

This contract, awarded in August 2022, supports our Information Services Directorate by providing structured data cabling and associated services across our campus. Given the value, scale and scope of the requirement, the provision of Community Benefits was a scored element of the award criteria. This supports our approach to ensuring delivery of benefits across services and good contracts in addition to works contracts. The resulting contract

secured benefits including 2 work experience placements, 1 graduate opportunity and 3 careers events as part of the University's career fairs and similar events.

### **The National Manufacturing Institute for Scotland (NMIS)**

The construction and handover of NMIS is now complete. The collection of the full Socio-Economic Impact assessment is underway which will assess the impact of the construction of the this facility to the economy. It is envisaged that this report shall confirm the initial data, obtained through contract management, which shows the undernoted benefits delivered under Community Benefits:

- 47 work experience placements completed
- 8 new jobs created
- 6 new entrant jobs from priority groups
- 3 Graduates recruited
- 14 new entrant apprenticeships
- 42 sessions with students and young people
- 10 short term work placements
- Over £17m social local and economic value delivered (circa 44% of the contract value)
- Support for local community projects

### **Construction Projects**

As a result of smaller construction contracts running on campus in this reporting period, our contractor(s) confirm the following benefits, all of which have been achieved and delivered as a direct result of our focus on delivery of Community benefits under University of Strathclyde Contracts:

- 1 University of Strathclyde student employed for their sandwich year and has now has secured permanent full time employment.
- 3 new apprentices employed all of whom have worked on University of Strathclyde projects
- 1 summer work experience placement for a student
- 1 workplace tour carried out in accordance with the Construction Academy Programme
- 8x 20 week work experience placements. Delivered in conjunction with the Construction Academy Programme, giving young people the opportunity to try building trades such as bricklaying, joinery, plumbing, and electrical.
- 6 x school mentoring experiences, supported via Engineering Development Trust Industrial Cadet Scheme.

## 5 Supported Businesses

Section 18(2)(e) of the Procurement Reform (Scotland) Act 2014 requires organisations to include “a summary of any steps taken to facilitate the involvement of supported businesses in regulated procurements during the year covered by the report”.

During the reporting period, University Procurement recorded spend of circa £400,000 with 4 Supported Businesses. The largest spend was through our mattress and bedframe contract. This contract, awarded through the Scottish Government’s Framework Agreement for supported factories and businesses, is with Dovetail Enterprises Limited. Dovetail continue to deliver high quality products to University whilst supporting the achievement of their own goals of providing more meaningful employment for disabled and disadvantaged members of the community.

The picture below shows the some of the bedding Team at Dovetail who are involved in the manufacture of our mattress requirements.



## 6 Future Regulated Procurements Summary

Section 18(2)(f) of the Procurement Reform (Scotland) Act 2014 states it is mandatory that an annual procurement report must include “a summary of the regulated procurements the authority expects to commence in the next two financial years.”

Future Regulated Procurements have been identified via the following means:

- Current contracts recorded in our contract register that will expire and need to be extended or re-let over the next two years;
- New procurements identified via future work plans provided by University faculties and departments; and.
- New procurements identified via anticipated work plans for investment programme and special projects.

These include for example,

- Design & Construction of the Charles Huang Advanced Technology & Innovation Centre (CH-ATIC) and Heart of Campus and Minor work Framework project which all support the University’s capital investment strategy

A full list of anticipated Regulated Procurements in the next two years can be found in Appendix 4.

## Appendix 1 – Full list of Regulated Procurements

<u>Agreement Title</u>	<u>Supplier</u>	<u>Contract Start Date</u>	<u>Contract End Date</u>	<u>Contract Value</u> £
EIU Viewpoint Country Analysis Global database of country reports	Economist Intelligence Unit	13/08/2022	12/12/2025	£71,253.90
Supply and delivery of infrared imaging system	Li-Cor Biosciences Uk Ltd	04/08/2022	03/07/2023	£62,151.60
Development of Oral thin film technology	Newmaura Pharma Limited	28/08/2022	27/07/2023	£95,000.00
Copyright licence renewals for photocopying and scanning of publications for educational purposes	Copyright Licensing Agency Limited (The)	01/08/2022	31/07/2023	£161,499.17
Supply of gas and refrigerants	BOC GASES LIMITED	05/08/2022	04/08/2023	£50,000.00
Supply, Delivery & Installation of Furniture for the Central Pool Teaching Rooms	Azzurro Ltd	08/08/2022	07/08/2027	£110,328.00
Provision of on-site service agreement for 350TW laser system	Thales LAS France SAS	08/08/2022	07/08/2025	£120,150.00
Provision of a Suspended Access Equipment Maintenance Measured Term Contract	PTSG Access & Safety Ltd	10/08/2022	09/08/2024	£175,000.00
Supply and delivery of a laboratory spectrometer	Clairet Scientific Limited	12/08/2022	11/08/2023	£88,380.00
Supply and Delivery of laboratory analytical equipment	BlazeMetrics	15/08/2022	14/08/2023	£152,825.40
E-Journal Backfiles	John Wiley and Sons Ltd	16/08/2022	24/07/2023	£64,927.00
Delivery of community capacity building activities and energy access infrastructure in Malawi.	Community Energy Malawi	19/08/2022	18/08/2027	£85,000.00
Provision of Data Cabling Installation and Associated Services	SPIE Scotshield Ltd	24/08/2022	24/08/2024	£732,118.95
Provision of insulated second-generation high temperature superconductor	Shanghai Superconductor Technology Co., Ltd.	29/08/2022	28/08/2023	£50,000.00
University Microsoft Campus Licence Renewal	Softcat plc	01/09/2022	31/08/2025	£6,000,000.00
ANSYS Academic Multiphysics Campus Solution (125/1250) -	Ansys UK Limited	01/09/2022	31/08/2022	£56,612.00
Refinitiv Workspace for students	Refinitiv Limited	13/09/2022	12/09/2023	£65,100.00

<b><u>Agreement Title</u></b>	<b><u>Supplier</u></b>	<b><u>Contract Start Date</u></b>	<b><u>Contract End Date</u></b>	<b><u>Contract Value</u></b> <b>£</b>
Single Crystal X-Ray Diffractometer	Bruker UK Limited	15/09/2022	14/01/2026	£390,000.00
Supply and delivery of bespoke feeder for processing pharmaceutical powders	GERICKE LIMITED	16/09/2022	15/09/2023	£62,736.71
Provision of Repairs and upgrades to existing lab equipment	Mettler Toledo Ltd	20/09/2022	19/09/2023	£80,646.54
Event stand and Build	Roket Exhibitions & Events Limited	28/09/2022	27/03/2023	£50,000.00
Delivery of the Right Decision Service	Tactuum Ltd	30/09/2022	29/03/2024	£1,000,000.00
Chemical Abstracts Service - SciFinder	Americian Chemical Society (CAS) (CHEST Agreement)	12/10/2022	13/09/2025	£358,611.00
Provision of MiSeq FGx Forensic Genomics System	Verogen, Inc.	12/10/2022	11/10/2023	£110,472.00
S&P Capital IQ Desktop	S&P Global Market Intelligence LLC (JISC)	14/10/2022	13/10/2023	£54,944.00
Afara Red	AfaraEd Ltd	14/10/2022	13/09/2023	£120,000.00
Supply and delivery of a test bench for full HTS motor	XI'AN MEIBAI MEDICAL TECHNOLOGY CO LTD	17/10/2022	16/10/2023	£168,300.00
Supply Delivery and Commissioning of an automated microwave initiated solid phase synthesizer and automated purification system	Biotage	17/10/2022	16/10/2023	£73,759.00
Call-off from the Scottish Government's Mobile client devices framework (SP-19-020)	HP inc UK Limited	18/10/2022	17/10/2025	£134,000.00
Supply and delivery of Crystallisation Lab Reactor	Technobis Crystallisation Systems B.V	31/10/2022	30/10/2023	£81,556.48
Provision of foundation work required to install Linnear hammer press at FSL facility	Footprint Sheffield Limited	31/10/2022	30/10/2023	£72,000.00
Provision of a Star Chillers Maintenance Measured Term Contract	Star Refrigeration Ltd	01/11/2022	31/10/2024	£165,000.00
Leisure Management System Software Renewal	Gladstone MRM Ltd	01/11/2022	31/10/2025	£57,619.36
Provision of Window Cleaning, Reactive Cleaning & Associated Services	Caledonian Maintenance Services Ltd	02/11/2022	01/11/2024	£880,000.00

<b><u>Agreement Title</u></b>	<b><u>Supplier</u></b>	<b><u>Contract Start Date</u></b>	<b><u>Contract End Date</u></b>	<b><u>Contract Value</u></b> <b>£</b>
Supply, Delivery & Installation of Furniture for Thomas Campbell Court	Claremont Office Furniture Ltd	03/11/2022	02/11/2027	£120,213.00
Supply and Delivery of Zetasizer Advance Series - Ultra (Red) with associated installtion	Malvern Panalytical	07/11/2022	06/11/2023	£61,811.11
Recruitment of international students	Adventus Education Pte Ltd	17/11/2022	30/11/2023	£69,250.00
Recruitment of international students	Kaplan International Colleges U.K. Limited	17/11/2022	30/11/2023	£102,133.50
Recruitment of international students	Fateh Education Consulting	17/11/2022	30/11/2023	£310,905.00
Recruitment of international students	Intake Education	17/11/2022	30/11/2023	£84,373.00
Recruitment of international students	Shiksha.com	17/11/2022	30/11/2023	£52,317.50
Recruitment of international students	KC Overseas Canada Inc	17/11/2022	07/12/2023	£228,010.00
Recruitment of international students	Edvoy Education Services	17/11/2022	07/12/2023	£82,090.00
Recruitment of international students	Abroad Education Consultants	17/11/2022	07/12/2023	£84,340.00
Recruitment of international students	Leverage Ed-Tech Private Limited	17/11/2022	07/12/2023	£84,373.00
Recruitment of international students	TC Global	17/11/2022	16/11/2023	£68,477.00
Recruitment of international students	Geebee Education	17/11/2022	16/11/2023	£93,477.00
Supply and delivery of automated sampling device for lab use	Mettler Toledo Ltd	21/11/2022	20/11/2023	£44,786.85
Supply and delivery of laboratory spectrometer	Clairet Scientific Limited	21/11/2022	20/11/2023	£75,000.00
Provision of a Car Share Scheme & Associated Services	Co-Wheels Car Club CIC	25/11/2022	24/11/2024	£50,208.00
Approved Framework Software Agreements	Jisc Services Limited	28/11/2022	27/11/2026	£199,600.00
Provision of FortiGuard Unified Threat Protection (UTP) Software and Support for NMIS	Softcat plc	29/11/2022	28/11/2025	£55,835.66
Call-off from the Scottish Government's Mobile client devices framework (SP-19-020)	HP Inc UK Limited	02/12/2022	01/12/2025	£60,500.00

<u>Agreement Title</u>	<u>Supplier</u>	<u>Contract Start Date</u>	<u>Contract End Date</u>	<u>Contract Value</u> £
X-Ray Diffraction (XRD) System (CMAC)	Bruker UK Limited	06/12/2022	05/11/2024	£128,719.00
Provision of Project Management for the 5G Centre	Day 1 People Ltd	12/12/2022	11/04/2023	£65,250.00
Bespoke Crystallisation and Control Laboratory Equipment	Snapdragon Chemist, Inc	12/12/2022	11/04/2024	£336,854.49
Supply and delivery of laboratory chemical screening equipment	Chemspeed Technologies	12/12/2022	11/12/2023	£170,777.00
Supply and delivery of PA800 Plus System for CZE, hi-res cIEF and CE SDS	AB SCIEX UK LIMITED	12/12/2022	11/12/2023	£158,134.23
Supply and delivery of crystallisation lab reactor	Technobis Crystallisation Systems B.V	12/12/2022	11/12/2023	£84,941.22
Supply and Delivery of a 5T Electric Pallet Truck	Comau UK Ltd	12/12/2022	11/02/2024	£43,130.00
Recruitment of international students	McDucation Ltd	13/12/2022	12/12/2023	£219,601.00
Dual Accreditation (HE) Level 7 CMI Qualification and Chartered Management Status for Full-time MBA students	Chartered Management Institute	13/12/2022	12/12/2025	£92,880.00
Supply and Delivery of Artificial Intestinal System	The TIM Company	14/12/2022	13/12/2024	£669,350.00
Supply and delivery of a laser doppler vibrometer	Polytec Limited	19/12/2022	18/12/2023	£70,768.00
Elsevier Reaxys Academic Edition electronic academic database	Elsevier Reaxys Academic Edition 2022-2026(JISC)	19/12/2022	31/10/2026	£115,743.00
Supply and delivery of automation enabled high performance liquid chromatography system	Shimadzu UK Ltd	19/12/2022	18/12/2023	£57,829.37
Supply and delivery of phosphorescence lifetime and fluorescence lifetime spectrometer integrated with supercontinuum laser	Edinburgh Instruments Ltd	19/12/2022	18/12/2023	£110,227.98
Provision of Prototype design, build and test	FEARSOME LIMITED	20/12/2022	19/12/2023	£51,920.00
Solid State Fermentation Bioreactor for Fermentation of Seaweed	CLEAVER SCIENTIFIC LIMITED	22/12/2022	21/12/2023	£70,000.00
Brandwatch Software Renewal	Academia Limited	01/01/2023	31/12/2025	£58,011.96
Executive Search for University Lay Members of Court	FWB Park Brown Ltd	09/01/2023	08/01/2024	£80,000.00

<u>Agreement Title</u>	<u>Supplier</u>	<u>Contract Start Date</u>	<u>Contract End Date</u>	<u>Contract Value</u> £
PR Services for IBioIC	Frame Creative PR Ltd	11/01/2023	10/01/2025	£147,400.00
Multi-Function Device Renewal	Ricoh UK Ltd	12/01/2023	31/10/2025	£761,243.00
Support for podcast production as part of the EnergyREV UKRI project	Bespoken Media Ltd	13/01/2023	15/01/2024	£89,493.00
Provision of Media Buying Services	Penna PIC	16/01/2023	15/01/2025	£8,630,400.00
Provision of Master Planning Services for a Solar Array at Ross Priory	Stantec Ltd	16/01/2023	15/04/2024	£91,387.42
Provision of Commercial Waste Disposal & Associated Services	ENVA Scotland Ltd	20/01/2023	19/01/2025	£1,272,930.28
Provision of Pest Control & Associated Services	GP Environmental Ltd	23/01/2023	22/01/2025	£145,000.00
An assignment fee for IP held by	Redacted	26/01/2023	23/01/2024	£79,649.00
Recruitment of international students	IDP Education	26/01/2023	23/01/2024	£335,284.50
Recruitment of international students	ApplyBoard Inc	26/01/2023	23/01/2024	£72,950.00
Provision of Estates (Property) Management Services for the Inovo Building	Colliers International Property Consultants Ltd	31/01/2023	30/01/2024	£32,575.00
American Institute of Physics Transitional Journals	American Institute of Physics Publishing LLC (JISC)	06/02/2023	23/01/2024	£50,250.00
Optica Publishing Group Read and Publish Transitional Agreement	Optica Publishing Group Read and Publish Transitional Agreement 2022-2024(JISC)	06/02/2023	23/01/2024	£69,600.00
Recruitment of international students	ApplyBoard Inc	06/02/2023	05/02/2024	£72,950.00
Accessibility Project Software	Academia Limited	08/02/2023	07/02/2026	£66,042.64
Provision of an Airedale Air Conditioning Maintenance Measured Term Contract	Airedale International Air Conditioning Ltd	18/02/2023	17/02/2025	£371,179.60
Supply, Delivery & Installation of Furniture for DHI	Azzurro Ltd	23/02/2023	22/02/2028	£65,000.00

<b><u>Agreement Title</u></b>	<b><u>Supplier</u></b>	<b><u>Contract Start Date</u></b>	<b><u>Contract End Date</u></b>	<b><u>Contract Value</u></b> <b>£</b>
Springer Nature Ebooks Package (SHEDL)	Springer Nature Group	27/02/2023	01/03/2025	£98,546.00
Supply and delivery of wide range Optical Spectrum Analyser	YOKOGAWA LTD	27/02/2023	26/02/2024	£63,029.20
Supply, Delivery and Installation of Quantum GX2 and IVIS Spectrum	PerkinElmer LAS (UK) Ltd (03763278)	28/02/2023	27/04/2026	£431,388.97
Face-to-face teaching component of a joint Strathclyde / British Council Pre-sessional English course	The British Council	01/03/2023	28/02/2025	£850,000.00
Digital Research Infrastructure	Dell Corporation Limited	02/03/2023	01/06/2026	£221,600.00
Supply and delivery of high power tuneable Ti:sapph laser	M Squared Lasers Ltd	06/03/2023	05/03/2024	£136,000.00
Ion Pairing LCMS (EPSRC)	Shimadzu UK Ltd	06/03/2023	05/07/2024	£84,950.00
Supply, Delivery, Installation and Maintenance of Fitness Equipment for Strathclyde Sport	DG Fitness & Leisure Limited	06/03/2023	05/09/2026	£559,086.00
Recruitment of international students	SI-UK Education Council	07/03/2023	06/03/2024	£429,150.50
Recruitment of international students	KC Overseas Canada Inc	07/03/2023	06/03/2024	£187,940.00
Supply and Delivery of Benchtop X-Ray Diffraction System	Rigaku Europe SE (Germany)	10/03/2023	09/05/2024	£53,300.00
Provision of Tax Advise and Tax Related Services	KPMG LLP, BDO LLP, Centurion VAT Specialists Ltd., RSM UK Tax and Advisory Services, CD & R Galaxy UK Opco Ltd T/A Vialto Partners	10/03/2023	02/10/2024	
Sportswear Clothing for Strathclyde Sport	Richmond Sport LLP	10/03/2023	09/03/2026	£120,000.00
Supply and Delivery of automated multistage ultrasonic cleaner for photonics	OPTIMAL TECHNOLOGIES LIMITED	13/03/2023	12/03/2024	£80,000.00
Provision of Public Relations Services for NMIS	Frame Creative PR Ltd	13/03/2023	12/04/2024	£240,000.00
Recruitment of international students	Shiksha.com	16/03/2023	15/03/2024	£52,936.25

<u>Agreement Title</u>	<u>Supplier</u>	<u>Contract Start Date</u>	<u>Contract End Date</u>	<u>Contract Value</u> £
Supply and delivery of reactive gas upgrades for existing coating system	Cutting Edge Coatings GmbH	20/03/2023	19/03/2024	£88,000.00
Provision of rental and filling of nitrogen tanks	BOC GASES LIMITED	20/03/2023	19/09/2023	£60,000.00
Supply and Delivery of verdi C18 with chiller and extended warranty.	Coherent Europe B.V	20/03/2023	19/03/2025	£55,542.00
Supply and delivery of verdi V18 laser with chiller, riser, and extended warranty	Coherent Europe B.V	20/03/2023	19/03/2025	£55,542.00
Provision of a concept study for the Inverse Synthetic Aperture Radar for Imaging of Low Orbit Objects	GOONHILLY EARTH STATION LIMITED	20/03/2023	19/03/2024	£60,965.00
Provision of Expertise for the Inverse Synthetic Aperture Radar for imaging of Low Earth Orbit objects	UNIVERSITY OF ST ANDREWS CONSULTING SERVICES LTD	20/03/2023	19/03/2024	£111,593.00
Provision of Digital Service for Community Supported Self-Management	Daysix Ltd	21/03/2023	21/03/2026	£150,000.00
Supply and delivery of UHPLC system with PDA and ELSD-III	Shimadzu UK Ltd	27/03/2023	26/03/2024	£78,315.35
Design, manufacture, and supply of bespoke heating equipment	Precision Forging Technologies Ltd	27/03/2023	26/03/2024	£73,892.10
Redacted for confidentiality purposes	Redacted	27/03/2023	26/03/2024	£153,980.00
Redacted for sensitivity purposes	Redacted	27/03/2023	26/03/2024	£153,059.00
subcontract - Malawian delivery of Scottish Government funded energy project	Self Help Africa	29/03/2023	18/08/2027	£112,000.00
ET Storage	CDW Limited	30/03/2023	29/03/2028	£2,758,333.33
MS Agreement to Support Dynamics 365	Softcat plc	30/03/2023	29/03/2026	£135,544.40
Accessibility Project Software	Softcat plc	31/03/2023	03/04/2026	£60,000.00
Provision of Chemical Waste Disposal & Associated Services	Veolia ES (UK) Ltd	03/04/2023	02/04/2025	£198,000.00
NVIDIA	CDW Limited	04/04/2023	04/04/2024	£299,989.82
Provision of Facilities Management Services for NMIS & PNDC	Skanska Construction UK Ltd	06/04/2023	05/04/2030	£30,990,382.00
Provision of Quantity Surveyor for Fire Safety Improvement Works at the Royal College Building (Phases 3 & 4)	Currie & Brown UK Ltd	06/04/2023	05/04/2024	£33,360.00

<b><u>Agreement Title</u></b>	<b><u>Supplier</u></b>	<b><u>Contract Start Date</u></b>	<b><u>Contract End Date</u></b>	<b><u>Contract Value</u></b> <b>£</b>
Provision of Architect for Fire Safety Improvement Works at the Royal College Building (Phases 3 & 4)	ECD Architects Ltd	06/04/2023	05/04/2024	£60,757.50
Provision of M&E Engineer for Fire Safety Improvement Works at the Royal College Building (Phases 3 & 4)	Hulley & Kirkwood Consulting Engineers Ltd	06/04/2023	05/04/2024	£33,174.28
Provision of Clinical Waste Disposal & Associated Services	SRCL Ltd T/A Stericycle	11/04/2023	10/04/2025	£120,000.00
Project for Lift Replacements at the Graham Hills Building	Scotec Lifts Ltd	21/04/2023	20/04/2026	£595,049.00
Digital Daisy Chain (CRM)	Softcat plc	28/04/2023	27/04/2025	£70,000.00
Interim Project Manager	ASA International Limited	30/04/2023	29/08/2023	£56,530.00
Recruitment Services	Study International UK Ltd	05/05/2023	24/05/2024	£303,897.50
Cengage learning (EMEA) Ltd Womens studies archive	Cengage Learning	18/05/2023	17/05/2024	£45,064.00
Edward Elgar Ebook collections and archive ebook collections	Edward Elgar Publishing	18/05/2023	17/05/2024	£56,601
Supply & Delivery of Air Handling Units	Wolseley UK Ltd	19/05/2023	18/05/2024	£160,228.89
Ebsco International Inc, multiple academic databases and bibliographies	Ebsco Information Services	24/05/2023	23/05/2024	£73,500.00
Campus Aps and AV Switches 2023	Specialist Computer Centres plc	24/05/2023	22/05/2024	£87,520.52
British Standards Online (BSOL/Knowledge) Agreement	BSI Limited (JISC)	25/05/2023	31/05/2026	£65,657
General Switch stock	Specialist Computer Centres plc	30/05/2023	29/05/2024	£297,951.20
Develop a Proof of Concept solution (data repository and data input/retrieval screens)	Storm ID Ltd	01/06/2023	31/05/2024	£62,500.00
Audio Visual (AV) Requirements Summer 2023 Supply Only - Lot 1	Mediascape Limited	01/06/2023	31/05/2024	£69,000.00
Audio Visual (AV) Requirements Summer 2023 Supply Only - Lot 2	GVAV Limited	12/06/2023	31/05/2024	£65,500.00

<u>Agreement Title</u>	<u>Supplier</u>	<u>Contract Start Date</u>	<u>Contract End Date</u>	<u>Contract Value</u> £
Appointment of NMIS Programme Executive	Stephen Burgess	16/06/2023	22/06/2024	£60,000.00
Purchase of Recruitment Adverts	Jobs.ac.uk	19/06/2023	18/06/2024	£77,299.00
Springer E-journals combining hybrid open access publishing.	Springer Nature Group	19/06/2023	18/06/2026	£324,500.00
Info4education education platform providing.	Allium UK Holding Limited	19/06/2023	18/06/2024	£65,900.00
SAGE Journals SHEDL Read and Publish	Sage Publications	19/06/2023	18/06/2024	£279,417.00
Sage Research Methods database additional modules	Sage Publications	19/06/2023	18/06/2024	£104,490.00
Recruitment Agent for MBA Sustainable Energy Futures	Clyde Ventures Ltd	19/06/2023	18/07/2024	£56,500.00
Supply, Implementation and Support HPE Servers	CDW Limited	20/06/2023	19/06/2028	£208,613.49
Delivery of community capacity building activities and energy access infrastructure in Malawi.	Community Energy Malawi	27/06/2023	18/08/2027	£112,000.00
Supply & Delivery of Cleaning Materials & Associated Products	Instock Ltd	27/06/2023	26/06/2025	£800,000.00
Dell 2-in-1 Laptops	Dell Corporation Limited	29/06/2023	28/06/2028	£72,207.50
Provision of Travel Management Company	Clarity Travel	30/06/2023	29/06/2025	£24,000,000.00
The Provision of 5G Technical Support & Programme Delivery Services.	Day 1 People Ltd	06/07/2023	31/03/2024	£990,000.00
Provision of Portable Appliance Testing (PAT) & Associated Services	Comply2 Ltd	10/07/2023	09/07/2025	£190,370.00
Access to FT Online	FT.Com	13/07/2023	01/07/2024	£80,202.00
Elsevier e-journal backfiles	Elsevier (JISC)	18/07/2023	12/07/2024	£87,195.00
American Psychological Association Resources for	American Psychological Association (JISC)	20/07/2023	01/07/2026	£124,500.00
Relocation of Capital Equipment within the AFRC to facilitate the installation of the Wetlaid equipment	ACB	24/07/2023	23/07/2024	£54,000.00
Provision of Architect Led Multi-Disciplinary Design Team for E-Block Decommissioning / LMC Relocation (RIBA Stages 4-7)	ECD Architects Ltd	27/07/2023	26/01/2025	£64,442.00
Supply & Delivery of Air Filters & Associated Products	Camfil Ltd	28/07/2023	27/07/2025	£340,000.00

<b><u>Agreement Title</u></b>	<b><u>Supplier</u></b>	<b><u>Contract Start Date</u></b>	<b><u>Contract End Date</u></b>	<b><u>Contract Value</u></b> <b>£</b>
ShareFile Services	Computacenter UK Ltd	31/07/2023	30/07/2024	£61,648.00
Provision of Lift Maintenance Services	Scotec Lifts Ltd	01/08/2023	31/07/2025	£540,000.00
Rent & Service Charges for IBiolC at the Inovo Building (Suites A, B & C)	Colliers International Property Consultants Ltd	01/08/2023	31/01/2024	£78,960.20
Oracle databases software and hardware support 2023-2025	Oracle Corporation UK Limited	01/08/2023	31/07/2025	£436,000.00
Copyright licence for making and using recordings of radio and TV broadcasts	Copyright Licensing Agency Limited (The)	01/08/2023	31/07/2024	£54,463.20
Unit 4 FMS renewal	Unit4 Business Software Limited	01/08/2023	31/07/2024	£76,181.22
Provision of Recruitment Adverts	Jobs.ac.uk	09/08/2023	09/08/2023	£124,312.00
Bloomberg terminal access	Bloomberg	31/08/2023	30/08/2024	£62,400.00
Copyright Licensing Agency	Copyright Licensing Agency Limited (The)	01/09/2023	31/07/2024	£176,428.54
Compustat for CRSP / Compustat merged database - Financial Data	S&P Capital IQ	01/10/2023	30/09/2023	£57,500.00
Investment Banking Training Bootcamp	Amplify Trading Limited	07/10/2023	06/10/2025	£126,000.00
Student Counselling Services	Spectrum Wellness UK limited	17/10/2023	16/10/2024	£440,000
Clarivate Analytics Web of Science SHEDL	Clarivate Analytics (UK) Ltd (JISC)	05/10/2023	05/10/2024	£55,398.00
Service contract for existing Mettler Toledo equipment.	Mettler Toledo Ltd	08/09/2023	08/09/2027	£68,511.00

## Appendix 2 – Requirements of the Act

### Procurement Reform (Scotland) Act 2014 asp 12 Part 2 General duties Section 8

#### **8 General duties**

- (1) A contracting authority must, in carrying out a regulated procurement—
  - (a) treat relevant economic operators equally and without discrimination,
  - (b) act in a transparent and proportionate manner.
- (2) A contracting authority must also comply with the sustainable procurement duty.
- (3) However, a contracting authority must not do anything in pursuance of subsection (2) that would conflict with its duty under subsection (1).
- (4) A relevant economic operator is an economic operator who is a national of, or is established in—
  - (a) a member State, or
  - (b) Iceland, Liechtenstein or Norway.
- (5) Subsection (1) does not apply in relation to an EU-regulated procurement.

#### **9 Sustainable procurement duty**

- (1) For the purposes of this Act, the sustainable procurement duty is the duty of a contracting authority—
  - (a) before carrying out a regulated procurement, to consider how in conducting the procurement process it can—
    - (i) improve the economic, social, and environmental wellbeing of the authority's area,
    - (ii) facilitate the involvement of small and medium enterprises, third sector bodies and supported businesses in the process, and
    - (iii) promote innovation, and
  - (b) in carrying out the procurement, to act with a view to securing such improvements identified as a result of paragraph (a)(i).
- (2) The contracting authority must consider under subsection (1) only matters that are relevant to what is proposed to be procured and, in doing so, consider the extent to which it is proportionate in all the circumstances to take those matters into account. 26 26
- (3) In this section—
  - “small and medium enterprises” means businesses with not more than 250 employees,
  - “third sector bodies” means organisations (other than bodies established under an enactment) that exist wholly or mainly to provide benefits for society or the environment.

(4) In this section, references to the wellbeing of the authority's area include, in particular, reducing inequality in the area.

Procurement Reform (Scotland) Act 2014 asp 12 Part 2 Procurement strategy and annual report Section 15

**15 Procurement strategy**

(1) A contracting authority which expects to have significant procurement expenditure in the next financial year must, before the start of that year—

(a) prepare a procurement strategy setting out how the authority intends to carry out regulated procurements, or

(b) review its procurement strategy for the current financial year and make such revisions to it as the authority considers appropriate.

(2) Subsection (3) applies where a contracting authority—

(a) has not, in relation to a financial year, prepared or reviewed a strategy under subsection (1), and

(b) becomes aware of the likelihood of having significant procurement expenditure during that year.

(3) The contracting authority must, as soon as practicable after it becomes aware of the likelihood of having significant procurement expenditure—

(a) prepare a procurement strategy setting out how the authority intends to carry out regulated procurements, or

(b) review its most recent procurement strategy and make such revisions to it as the authority considers appropriate.

(4) An authority has significant procurement expenditure in a year if the sum of the estimated values of the contracts to which its regulated procurements in that year relate is equal to or greater than £5,000,000.

(5) The procurement strategy must, in particular—

(a) set out how the authority intends to ensure that its regulated procurements will

(i) contribute to the carrying out of its functions and the achievement of its purposes,

(ii) deliver value for money, and

(iii) be carried out in compliance with its duties under section 8,

(b) include a statement of the authority's general policy on—

(i) the use of community benefit requirements,

(ii) consulting and engaging with those affected by its procurements,

(iii) the payment of a living wage to persons involved in producing, providing or constructing the subject matter of regulated procurements,

(iv) promoting compliance by contractors and sub-contractors with the Health and Safety at Work etc. Act 1974 (c.37) and any provision made under that Act, and

(v) the procurement of fairly and ethically traded goods and services,

(c) include a statement of the authority's general policy on how it intends its approach to regulated procurements involving the provision of food to—

(i) improve the health, wellbeing and education of communities in the authority's area, and

(ii) promote the highest standards of animal welfare,

(d) set out how the authority intends to ensure that, so far as reasonably practicable, the following payments are made no later than 30 days after the invoice (or similar claim) relating to the payment is presented—

(i) payments due by the authority to a contractor,

(ii) payments due by a contractor to a sub-contractor,

(iii) payments due by a sub-contractor to a sub-contractor,

(e) address such other matters as the Scottish Ministers may by order specify.

(6) The Scottish Ministers may by order modify subsection (4) so as to substitute for the figure specified there for the time being such other figure as they consider appropriate.

(7) In subsection (5)(b)(iii), a “living wage” means remuneration which is sufficient to ensure an acceptable standard of living.

## Appendix 3 – Community Benefits Outcomes

### Delivered during the period

Theme	Outcome	Number
Targeted Recruitment and Employment	Employment of a University Student during their sandwich year, who was then subsequently taken on permanently by the company.	1
Skills and Training	Delivery of apprenticeships, summer placements, workplace tours in conjunction with the Construction Academy Programme. Young persons' work experience which turned into employment.	18
OTHER	Other benefits such as Development of STEM initiatives in conjunction with Engineering Development Industrial Cadet Scheme, supporting the University's Project Search initiative with workplace tours, and industry engagements	15

**Total Community Benefits fulfilled: 34**

### Secured for Delivery during the period

Theme	Outcome	Number
Targeted Recruitment and Employment	New entrant- target priority group	2
	Apprenticeships	16
	Graduates	1
Skills and Training	Work experience placements (16+ years of Age)	23
	Work experience placements (14-16 years of Age)	1
	Meet the Buyer events	7
Community Engagement	Community engagement/support events	30
Project Search	Student Engagement Session overview	11
	Student Engagement Session recruitment	11
	Workplace Tour	25
	Recruitment Support	11
	10 week internship	6
	B5. Careers Event	16
	OTHER	32

**Total Community Benefit's Secured: 192**

## Appendix 4 – Future Regulated Procurements

Commodity Area	Contract Title	Estimated Total Contract Value £	Contract Start Date
Estates	Supply, Delivery, Installation and Maintenance of Water Coolers & Associated Consumables	228,241	15/09/2023
Estates	Provision of Lift Maintenance Services	540,000	01/08/2023
Estates	Minor Works Framework (MWF)	58,062,500	13/11/2023
Estates	Provision of Washroom Solutions & Services	110,000	04/09/2023
Estates	Project for the Design & Construction of the Charles Huang Advanced Technology & Innovation Centre (CH-ATIC)	35,000,000	01/08/2024
Estates	Project for the Design & Construction of the 'Heart of the Campus'	10,000,000	01/08/2024
Estates	Supply, Delivery, Installation & Maintenance of EV Charging Infrastructure at NMIS	150,000	01/12/2023
Estates	Minor Maintenance Framework (MMF)	8,000,000	03/01/2024
Estates	Provision of a Fixed Fire Fighting Equipment Maintenance Measured Term Contract (MTC)	150,000	14/09/2023
Estates	Provision of UK Emissions Trading Scheme (UK ETS) Consultancy Services	100,000	01/02/2024
Estates	Supply & Delivery of PPE, Workwear & Associated Products	891,400	01/02/2024
Estates	Supply & Delivery of Construction Materials & Associated Products	1,928,000	01/02/2024
Estates	Provision of a Fire Alarm Maintenance Measured Term Contract (MTC)	777,000	01/10/2024
Estates	Safety Access Systems Maintenance & Repairs	160,000	13/09/2023
Estates	Steeplejacks & Associated Services Framework (SASF)	1,092,000	11/10/2023
Estates	Purchase of UK Allowances (UKA) in Accordance with the UK Emissions Trading Scheme (UK ETS)	5,500,000	08/04/2024
Estates	Provision of a Lift Maintenance Manager	175,000	08/11/2023
Estates	Provision of a Carrier Chillers Maintenance Measured Term Contract (MTC)	94,840	07/03/2024
Estates	Supply, Delivery, Commissioning & Maintenance of Side Stream Filtration Units	198,000	28/03/2024
Estates	Supply, Delivery & Maintenance of Firefighting Equipment	120,000	13/06/2024

Commodity Area	Contract Title	Estimated Total Contract Value £	Contract Start Date
Estates	Provision of a Suspended Access Equipment Maintenance Measured Term Contract (MTC)	175,000	10/08/2024
Estates	Provision of a Star Chillers Maintenance Measured Term Contract (MTC)	165,000	01/11/2024
Estates	Provision of Window Cleaning, Reactive Cleaning & Associated Service	880,000	02/11/2024
Estates	Provision of a Car Share Scheme & Associated Services	50,208	25/11/2024
Estates	Provision of an Air Conditioning Maintenance Measured Term Contract (MTC)	300,000	09/01/2025
Estates	Provision of Commercial Waste Disposal & Associated Services	1,272,930	20/01/2025
Estates	Provision of Pest Control & Associated Services (Campus)	145,000	23/01/2025
Estates	Provision of a Airedale Air Conditioning Maintenance Measured Term Contract (MTC)	371,180	18/02/2025
Estates	Provision of Chemical Waste Disposal & Associated Services	198,000	03/04/2025
Estates	Provision of Clinical Waste Disposal & Associated Services	120,000	11/04/2025
Estates	Provision of Drain Cleaning & Investigation Services	46,991	24/02/2025
Estates	Supply & Delivery of Cleaning Materials & Associated Products	800,000	27/06/2025
Estates	Provision of Portable Appliance Testing (PAT) & Associated Services	162,800	10/07/2025
Estates	Provision of Air Filters & Associated Services	340,000	28/07/2025
Estates	Provision of Architect for the Charles Huang Advanced Technology & Innovation Centre (CH-ATIC) (RIBA Stages 0-7)	900,000	01/12/2023
Estates	Provision of M&E Engineer for the Charles Huang Advanced Technology & Innovation Centre (CH-ATIC) (RIBA Stages 0-7)	550,000	01/12/2023
Estates	Provision of Civil & Structural Engineer for the Charles Huang Advanced Technology & Innovation Centre (CH-ATIC) (RIBA Stages 0-7)	350,000	01/12/2023
Estates	Provision of Quantity Surveyor for the Charles Huang Advanced Technology & Innovation Centre (CH-ATIC) (RIBA Stages 0-7)	155,000	01/12/2023
Estates	Provision of Project Manager for the Charles Huang Advanced Technology & Innovation Centre (CH-ATIC) (RIBA Stages 0-7)	275,000	01/12/2023
Estates	Provision of Lead Designer, Architect & Principal Designer for PNDC Expansion Project (RIBA Stages 5-7)	25,000	01/11/2023

Commodity Area	Contract Title	Estimated Total Contract Value £	Contract Start Date
Estates	Provision of M&E Engineer for the PNDC Expansion Project (RIBA Stages 5-7)	25,000	01/11/2023
Estates	Provision of Project Manager & Quantity Surveyor for the PNDC Expansion Project (RIBA Stages 5-7)	25,000	01/11/2023
Estates	Provision of Structural / Civil Engineer for the PNDC Expansion Project (RIBA Stages 5-7)	25,000	01/11/2023
Estates	Agency Agreement for Electricity	24,982,440	01/04/2024
Estates	Agency Agreement for Natural Gas	9,380,000	01/04/2025
Estates	Supply & Delivery of Liquid Fuel to Ross Priory	74,818	01/12/2023
Estates	Supply & Delivery of Specialist Fire Doors	62,842	01/12/2023
Estates	Provision of External Fabric Condition Survey Reports & Associated Services	57,118	01/11/2023
Estates	Provision of Building Surveying Services for Solvent Stores	25,000	01/11/2023
Estates	Provision of External Automatic Doors Maintenance & Associated Services	65,256	01/12/2023
Estates	Project for Fire Protection Works at the Learning & Teaching Building	100,000	01/11/2023
Estates	Supply & Delivery of Grounds Maintenance / Landscaping Materials	155,590	01/02/2024
Estates	Provision of Electric Motor Maintenance & Associated Services	73,039	01/12/2023
Estates	Lease of Electric Vans	50,000	01/02/2024
Estates	Provision for the Supply & Delivery of Cleaning Equipment	152,793	01/02/2024
Estates	Provision of WEEE Waste Disposal & Associated Services	19,000	17/06/2024
Estates	Provision of Confidential Waste Disposal & Associated Services	80,000	17/06/2024
Estates	Supply & Delivery of Grounds Maintenance Equipment & Associated Products	292,285	01/02/2024
Estates	Supply & Delivery of Sanitary Products	332,000	07/03/2024
Estates	Project for the Refurbishment of the Book Shop at the Curran Building	440,000	26/10/2023
Estates	Provision of Fleet Leases at NMIS	90,000	01/02/2024
Estates	Provision of Legionella Risk Assessments & Associated Services	115,120	02/11/2023

Commodity Area	Contract Title	Estimated Total Contract Value £	Contract Start Date
Estates	Provision of CWST Clean & Disinfection Programme & Associated Services	165,447	01/03/2024
Estates	Project for E-Block Decommissioning / LMC Relocation Works	687,630	05/09/2023
Estates	Project for a Solar Canopy at NMIS	2,000,000	01/12/2023
Estates	Provision of Estates (Property) Management Services for the Inovo Building	156,360	31/01/2024
Estates	Agency Agreement for Water & Waster Water Billing Services	2,441,556	01/04/2024
Estates	Provision of a CCTV Maintenance Measured Term Contract (MTC)	839,000	01/08/2024
Estates	Provision of a Cycle to Work Salary Sacrifice Scheme	600,000	01/12/2024
Estates	Access Control Annual Maintenance & Repair	300,000	01/08/2025
Estates	Planned & Reactive Maintenance Framework	11,336,000	21/04/2024
Estates	Provision of Insurance Broker Advice & Associated Services	25,000	01/12/2023
Estates	Project for Main Electrical Switchboard Works at the McCance Building	200,000	01/12/2023
Estates	Provision of Water Quality & Safety Services	143,139	01/12/2023
Estates	Supply & Delivery of Plumbing & Heating Materials	550,000	01/12/2023
Estates	Supply, Delivery, Installation & Maintenance of Specialist Laboratory Fume Cupboards / Extract Systems	274,805	01/02/2024
Estates	Provision of Architect Led Multi-Disciplinary Design Team for Refurbishment Works at the Curran Building (Level 2) (RIBA Stages 0-7)	200,000	01/12/2023
Estates	Project for Refurbishment Works at the Curran Building (Level 2)	2,000,000	01/08/2024
Estates	Provision of Design Team for Refurbishment Works at the Royal College Building (Level 1) (RIBA Stages 0-7)	1,800,000	01/11/2023
Estates	Project for Refurbishment Works at the Royal College Building (Level 1)	18,000,000	01/08/2024
Estates	Provision of Design Team for Overcladding Works at the John Anderson Building (RIBA Stages 0-7)	1,400,000	01/02/2024
Estates	Project for Overcladding Works at the John Anderson Building	14,000,000	01/08/2024
Estates	Provision of Advanced Construction Documentation Services	127,330	01/02/2024

Commodity Area	Contract Title	Estimated Total Contract Value £	Contract Start Date
Estates	NMIC Car Hire Company	50,000	01/06/2024
ICT	Provision of Water Hygiene Software	200,000	14/11/2023
ICT	Provision of Digital Services for Co-Managed Care	15,000,000	20/01/2023
ICT	Provision of Employee Benefits Services	50,000	14/11/2023
ICT	5G Testbed Technical Support Services	83,333	01/10/2023
ICT	Provision of Zoom licenses and support	73,216	18/05/2023
ICT	DHI Demonstration & Simulation Environment (DSE)	2,059,000	08/12/2023
ICT	Commercial Off the Shelf Software (Various)	1,200,000	26/04/2024
ICT	Desktop Client Devices Framework (Various)	500,000	01/07/2023
ICT	Mobile Client Devices Framework (Various)	1,500,000	16/08/2023
ICT	Deployment, Support & Maintenance of Samvera	73,306	18/06/2024
ICT	Provision of Public Wi-Fi	100,000	31/01/2024
ICT	Moray Growth Deal Living Lab 3	400,000	31/03/2024
ICT	JISC Membership	347,380	31/07/2024
ICT	Docu-sign Renewal	50,000	30/09/2023
ICT	Network Equipment	750,000	01/10/2023
ICT	Mobile Telephony	450000	11/09/2023
ICT	ICT Telephony Connectivity	250,000	28/02/2023
ICT	PURE Migration - Hosted Elsevier	85,000	31/07/2024
ICT	ePOS	100,000	20/10/2023
ICT	Matlab 2023	125,945	01/09/2023
ICT	Poppulo	108,108	01/08/2023

Commodity Area	Contract Title	Estimated Total Contract Value £	Contract Start Date
ICT	Saffron Renewal	80,000	26/07/2023
ICT	Printing Room MFDs	90,000	30/11/2023
ICT	Microsoft Dynamics 365 Support	90,000	01/09/2023
ICT	Conference/Event & Delivered Catering Management System(s) Renewal	70,000	30/11/2023
ICT	Conference/Event & Delivered Catering Management System(s)	70,000	01/07/2024
ICT	Living Lab 2 - Long Term Conditions	150,000	15/12/2023
ICT	Provision of Public WiFi	100,000	31/01/2024
ICT	DHI Moray Growth Deal Living Lab 3 - Innovation Partnership tender	400,000	31/03/2024
ICT	Sustainability Engagement Platform	56,000	01/09/2023
ICT	Mobile Telephony	450,000	11/09/2023
ICT	Efficient IP maintenance	150,000	
ICT	Microsoft Unified Enterprise Support Services	57,394	30/09/2023
ICT	Microsoft Campus Agreement	6,000,000	31/07/2025
ICT	Copyright Licensing Agency 2024-2025	190,000	31/07/2024
ICT	Copyright Licensing Agency 2025-2026	205,000	31/07/2025
ICT	HEFESTIS - CISO Share Service Subscription	35,000	31/07/2024
ICT	HEFESTIS - CISO Share Service Subscription	37,000	31/07/2025
ICT	Unit 4 FMS support and maintenance	76,181	31/07/2024
ICT	Unit 4 FMS support and maintenance	76,181	31/07/2025
ICT	Oracle databases software and hardware support	436,000	31/07/2025
ICT	Qualtrics Core XM Enterprise Advanced site licence with support	25,000	01/07/2024
ICT	Qualtrics Core XM Enterprise Advanced site licence with support	25,000	01/07/2025

Commodity Area	Contract Title	Estimated Total Contract Value £	Contract Start Date
ICT	Audio Visual - replacement of end of life equipment	233,333	31/03/2024
ICT	Audio Visual - replacement of end of life equipment	233,333	31/03/2025
ICT	Pure storage upgrade	1,000,000	31/03/2024
ICT	HPE storage upgrade	1,000,000	31/03/2024
ICT	Student Module Evaluation System	200,000	01/07/2025
ICT	Provision of a simulated professional learning environment for the Strathclyde Law School	350,000	01/02/2026
ICT	Supply, delivery & commissioning of an ePOS Solution	65,000	20/10/2024
ICT	Replacement of stock management system	80,000	21/07/2024
ICT	Student Accommodation & Commercial Management Solution	150,000	31/07/2026
ICT	Timetabling and resourcing system	60,000	26/03/2026
ICT	Supply, implementation and support of 5G Mobile Private Networks	250,000	31/03/2024
ICT	Library Management System	660,000	31/07/2026
ICT	Deployment, Support & Maintenance of Samvera	73,606	19/06/2024
ICT	Learner Management System	25,000	18/12/2023
ICT	Supply and Delivery of Fortinet Hardware, Software and Support	68,991	04/06/2024
ICT	Provision of Resource Efficient Supply and Manufacturing Environment (RESuME) "Industrial Internet of Things" (IIoT)	443,254	07/03/2026
ICT	Provision of Data Cabling Installation and Associated Services	732,119	31/07/2026
ICT	Provision of a Biotech Simulation Game	68,577	06/05/2026
ICT	Provision of Multi-Function Devices	152,249	31/07/2026
ICT	Leisure Management System	57,619	01/11/2025
ICT	Qlik Analytics	166,500	01/06/2024
ICT	MATLABS campus wide suite software	129,174	01/09/2024

Commodity Area	Contract Title	Estimated Total Contract Value £	Contract Start Date
ICT	MATLABS campus wide suite software	129,174	01/09/2025
ICT	Provision of Turnitin Feedback Studio Enterprise License with Maintenance	169,840	31/07/2025
ICT	Ansys support and maintenance 2024-2025	70,172	01/09/2024
ICT	Ansys support and maintenance 2025-2026	70,172	01/09/2024
ICT	Adobe support and maintenance 2024-2025	30,000	27/09/2024
ICT	Adobe support and maintenance 2025-2026	30,000	27/09/2025
ICT	Digital Certificates Web – Hosting & Professional Services Upgrade and Annual Maintenance	52,935	07/04/2026
ICT	Accessibility Project Software for Myplace	110,000	08/02/2026
ICT	Provision of FortiGuard Unified Threat Protection (UTP) Software and Support	55,836	29/11/2025
ICT	Pronestor Resource Booking System	55,290	30/03/2026
ICT	Server Support Services 2024-2025	32,921	31/07/2024
ICT	Server Support Services 2025-2026	32,921	31/07/2025
ICT	Annual support and maintenance for timetabling and booking software 2024-2025	27,064	31/07/2024
ICT	Annual support and maintenance for timetabling and booking software 2025-2026	27,064	31/07/2025
ICT	Fixed Asset Management System support and maintenance 2024-2025	42,105	31/07/2024
ICT	Fixed Asset Management System support and maintenance 2025-2026	42,105	31/07/2025
ICT	Bloomberg Terminal Access 2024-2025	62,400	30/08/2024
ICT	Bloomberg Terminal Access 2025-2026	62,400	30/08/2025
ICT	MSC Bespoke Software & Licence	130,000	29/03/2024
ICT	Enagage ATS support and maintenance 2023-2024	25,000	01/11/2023
ICT	Enagage ATS support and maintenance 2024-2025	25,000	01/11/2024
Engineering & Labs	PNDC Thermal Demonstration and Innovation Facility	1,670,000	30/03/2024

Commodity Area	Contract Title	Estimated Total Contract Value £	Contract Start Date
Engineering & Labs	Virtual Reality Suite	250,000	31/07/2023
Engineering & Labs	Equipment move to NMIS HQ	241,676	06/11/2023
Engineering & Labs	NMIS Cleanrooms	300,000	01/03/2024
Engineering & Labs	Provision of DC Power	90,000	21/03/2022
Engineering & Labs	Service Contract (NMIS Various)	50,000	03/10/2023
Engineering & Labs	Tribology Theme Strip Draw Test Equipment	150,000	31/07/2024
Engineering & Labs	REsUME Enterprise Services	250,000	31/07/2024
Engineering & Labs	Value Proposition Development & Demand Analysis	50,000	31/07/2024
Engineering & Labs	External consultancy, systems integration and UKCA marking (Various)	85,000	31/07/2024
Engineering & Labs	Provision of Environmental monitoring system including proprietary software	153,299	31/07/2023
Engineering & Labs	Metrology Kit (Power Electronics NMIS)	120,000	30/03/2024
Engineering & Labs	Cryogenic Measurement Chamber for EEE	250,000	14/11/2023
Engineering & Labs	Freezers for SIPBS	248,718	18/09/2023
Engineering & Labs	AR Programming & Visualisation CMAC	120,000	01/09/2023
Engineering & Labs	Automated dissolution system CMAC	250,000	01/02/2024
Engineering & Labs	STEAM Project	100,000	14/08/2023
Engineering & Labs	PNDC Heat Innovation Infrastructure	1,670,000	30/03/2024
Engineering & Labs	Wafer mount and detape	66,000	30/03/2024
Engineering & Labs	Laser wafer dicing and de panelling	500,000	30/03/2024
Engineering & Labs	Wafer cleaner	40,000	30/03/2024
Engineering & Labs	Automatic Die Bonder (Paste Dispenser, Flip Chip, High Accuracy Alignment)	425,000	30/03/2024
Engineering & Labs	Automatic Die Bonder Sintering	245,000	30/03/2024

Commodity Area	Contract Title	Estimated Total Contract Value £	Contract Start Date
Engineering & Labs	Vacuum curing oven	170,000	30/03/2024
Engineering & Labs	Plasma Cleaner	65,000	30/03/2024
Engineering & Labs	Multi-Head Wire Bonder	300,000	30/03/2024
Engineering & Labs	Laser Bonder	180,000	30/03/2024
Engineering & Labs	Overmoulder	412,000	30/03/2024
Engineering & Labs	Seam Seal	485,000	30/03/2024
Engineering & Labs	Dam & Fill machine for versatile use	140,000	30/03/2024
Engineering & Labs	Dam & Fill dedicated machine for silicone use	140,000	30/03/2024
Engineering & Labs	Curing oven	155,000	30/03/2024
Engineering & Labs	Singulation	500,000	30/04/2024
Engineering & Labs	Tester, pull, shear, bend. (do something like 10 to 12 different aspects of testing).	100,000	30/03/2024
Engineering & Labs	X-ray inspection	450,000	30/05/2024
Engineering & Labs	Surface (Scanning) Acoustic Microscope	250,000	30/05/2024
Engineering & Labs	Twin Wire SAW Welders	75,000	30/03/2024
Engineering & Labs	TS Tandem PAUT Manipulators	74,000	30/03/2024
Engineering & Labs	TS PAUT 2x 64 (128) 10Gbe Controller	92,000	30/03/2024
Engineering & Labs	Orbital Manipulators	74,000	30/03/2024
Engineering & Labs	Orbital PAUT 128 Controller	92,000	30/03/2024
Engineering & Labs	Orbital Welding Power Source & Head	60,000	30/03/2024
Engineering & Labs	TS Travelling Deposition Manipulator	94,000	30/03/2024
Engineering & Labs	High-Speed 256 Channel PAUT Controller	96,000	30/03/2024
Engineering & Labs	TS GMAW Power Source	46,000	30/03/2024

Commodity Area	Contract Title	Estimated Total Contract Value £	Contract Start Date
Engineering & Labs	TS 5T Rotator + Idlers	78,000	30/03/2024
Engineering & Labs	High-Speed Dual Arc GMAW DED Power Source	80,000	30/03/2024
Engineering & Labs	Twin DED Wire Feeders	37,500	30/03/2024
Engineering & Labs	CW-MIG Twin Wire DED Torch & Layer Sensors	62,500	30/03/2024
Engineering & Labs	Induction Heating	78,000	30/03/2024
Engineering & Labs	Environmental Chamber (PNDC)	400,000	13/11/2023
Engineering & Labs	SBRI PNT Systems	1,200,000	31/07/2024
Engineering & Labs	NMR BASE System	1,130,000	01/12/2023
Engineering & Labs	Multimode Microplate Reader	56,266	29/08/2023
Engineering & Labs	Material for MUSIC Project - Manufacturing Unequaled by Sustainable Innovation & Cost	80,000	31/07/2024
Engineering & Labs	Provision of rental and filling of nitrogen tanks	60,000	01/04/2024
Professional Services	Supply & Delivery of Frozen, Grocery & Chilled Foods	2,000,000	30/11/2023
Professional Services	Periodicals and Associated Services (Multiple contracts)	1,000,000	31/07/2024
Professional Services	Provision of PR Services for NMIS	200,000	04/01/2023
Professional Services	Occupational Health Physician Services	160,000	09/08/2024
Professional Services	Telethon Fundraising	50,000	30/09/2023
Professional Services	Gown Hiring and Photographic Services	500,000	03/07/2024
Professional Services	e-Payment Processing Facilities	180,000	30/07/2024
Professional Services	Insurance Broker services	60,000	31/07/2023
Professional Services	Overseas Student Recruitment (Multiple Contracts)	2,500,000	31/07/2024
Professional Services	e-textbooks for MBA Unit	400,000	16/09/2023
Professional Services	Provision of Legal Services	550,000	30/11/2023

Commodity Area	Contract Title	Estimated Total Contract Value £	Contract Start Date
Professional Services	E-Purchasing Cards	12,000,000	01/12/2023
Professional Services	Creative Marketing (NMIS)	150,000	31/07/2024
Professional Services	Live Events Framework	500,000	31/07/2024
Professional Services	Permanent and Temporary Recruitment (Various Contracts)	500,000	13/04/2023
Professional Services	General Stationary & Office Paper	300,000	31/03/2023
Professional Services	Courier Services	250,000	01/09/2023
Professional Services	Fresh butcher meat	200,000	04/03/2023
Professional Services	Fresh Fruit and Veg	250,000	19/06/2023
Professional Services	Provision of Radiation Protection Advice & Training Programmes	85,000	19/08/2023
Professional Services	Provision of Temporary Catering Staff for the University of Strathclyde (Extension)	480,000	05/12/2023
Professional Services	NMIS Headquarters Café	200,000	21/11/2023
Professional Services	Facilitation of Overseas Payments	50,000	21/11/2023
Professional Services	Radiation Protection Services	85,000	19/08/2023
Professional Services	Provision of Employee Engagement Surveys	232,000	31/08/2023
Professional Services	Adjuncts (project supervisor) for MBA	450,000	31/07/2024
Professional Services	Provision of Overflow of Events Services Framework	400,000	31/07/2024
Professional Services	Provision of Job Boards Campaigns - Call off	400,000	15/11/2023
Professional Services	Knowledge Exchange Partner in Malawi	50,000	15/11/2023
Professional Services	Knowledge Exchange Partner in Zambia	50,000	15/11/2023
Professional Services	Knowledge Exchange Partner in Rwanda	50,000	15/11/2023
Professional Services	Knowledge Exchange Partner in Rwanda	300,000	15/03/2024
Professional Services	Provision of Consultancy Service for NMIS Organisational Design	150,000	01/02/2024

Commodity Area	Contract Title	Estimated Total Contract Value £	Contract Start Date
Professional Services	Provision of Sandwiches and Associated Products	600,000	02/02/2024
Professional Services	Standard Patent and Associated Intellectual Property Rights Service	1,500,000	14/01/2024
Professional Services	Provision of Vending Machines	67,000	08/08/2024
Professional Services	Merchant Acquiring Services	1,300,000	19/04/2024
Professional Services	University of Strathclyde Branded Laptop Rucksacks	46,000	05/08/2024
Professional Services	Patent Renewal Services	800,000	27/07/2024
Professional Services	Replacement of Mattresses and Bedframes for Student Accommodation	437,000	04/08/2024
Professional Services	Occupational Hygiene Services	33,840	31/10/2024
Professional Services	Provision of Media Monitoring	37,300	02/03/2025
Professional Services	Provision of recruitment adverts package	39,306	06/08/2024
Professional Services	Provision of Recruitment Adverts	124,312	09/08/2023
Professional Services	Call-Off from APUC Print Books & Standing Orders	200,000	02/11/2023
Professional Services	Executive Search for University Court Lay Members	80,000	08/01/2024
Professional Services	Call-Off from APUC Periodicals and Associated Services Framework (LIB1031 AP)	880,000	27/12/2023
Professional Services	Provision of PR Services for IBiolC	147,000	10/01/2024
Professional Services	The Provision of Creative Design Services for Strathclyde University	400,000	19/09/2024
Professional Services	Media Buying Services	2,480,000	15/01/2025
Professional Services	External Audit Services	646,000	20/04/2025
Professional Services	Provision of journals, backfiles etc for Libraries (multiple contracts)	2,500,000	31/07/2024
Professional Services	Provision of Consumable Sports Products	50,000	01/03/2024
Professional Services	MBA Careers and Employability Adviser	100,000	01/04/2024
Professional Services	Provision of Innovation Challenges for 5G	150,000	01/02/2024

Commodity Area	Contract Title	Estimated Total Contract Value £	Contract Start Date
Professional Services	Transcription Services Framework	4,000,000	01/08/2024
Professional Services	Provision of Recruitment Services for 5G - BEM Support	56,000	01/11/2023
Professional Services	Provision of Recruitment Services for 5G - BEM Support	63,000	01/11/2023
Professional Services	Provision of Interim Staff - HR	65,000	15/10/2023
Professional Services	Provision of Interim Project Manager for DHI	65,000	20/10/2023

The information provided above includes contracts that have options to extend during the period. At this stage the University is unable to confirm if these options shall be utilised therefore have included all potential contracts in the table for completeness.

The data provided is based on current position, values and durations are subject to change based on the formation of a contract strategy for each contract. Historical data indicates that the known volume of future contracts and procurement involvement at this stage typically will vary and normally increases each year.

As a research intensive institution, University staff will, during the period, be actively seeking opportunities of funding to support on-going and new areas of research therefore, it is envisaged that additional contracts shall be undertaken in the next reporting period to support this activity.

## Appendix 5 - Glossary

### **Commodity**

A group of similar goods and/or services

### **Community Benefits**

Community Benefits are requirements which deliver wider benefits in addition to the core purpose of a contract. These can relate to social, economic and or environmental benefits.

### **Procurement**

The tasks and decisions, which secure an external provider to provide goods, works or services. Activity is focused from strategy stage prior to advertising a tender to signing the contract. It includes both competitive tenders and negotiations with a single provider.

### **Regulated Procurements**

Regulated Procurement refers to any Procurement above £50,000 for Supplies and Services or £2,000,000 for Works.

### **Small and Medium-sized Enterprises (SMEs)**

Enterprises/Companies who have less than 249 employees or an annual revenue of less than £22.8m

### **Stakeholder**

Any person or group who has a vested interest in the success of the procurement activity, i.e. either provides services to it, or receives services from it.

### **Supplier**

An entity that provides something needed such as a product or service.

### **Supported Business**

An organisation whose main aim is the social and professional integration of disabled or disadvantaged persons and at least 30 per cent of the employees of those businesses should be classed as disabled or disadvantaged.

### **Sustainable Procurement**

A process whereby organisations meet their needs for goods, services, works and utilities in a way that achieves value for money on a whole life basis and generates benefits, not only for the organisation but also to society, the economy and the environment.

### **Third Sector**

The part of an economy or society comprising non-governmental and non-profitmaking organisations or associations Work Plan List of upcoming procurement activity including re-tenders, extensions, and new activity.

### **Quick Quote**

A non-regulated quotation process conducted by electronic means by inviting 3 or more suppliers to make a bid for goods, works or services.